

अण्डमान तथा
Andaman And



निकोबार राजपत्र
Nicobar Gazette

सत्यमेव जयते
असाधारण

EXTRAORDINARY

प्राधिकार से प्रकाशित

Published by Authority

l a 46] i kM/ Cys j] l keokj] 30 ekp] 2015

No. 46, Port Blair, Monday, March 30, 2015

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सचिवालय /SECRETARIAT

NOTIFICATION

Port Blair, dated the 30th March, 2015

No. 44/2015/F.No.42-751/2012-TR.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi Notification No.14/3/60-ANL dated 11th April, 1960 and in supersession of this Administration's Notification No.63/93/F.No.42-187/92-TR dated 10.06.1993, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands hereby makes the following rules regulating the method of recruitment to the posts of Master 2nd Class, Serang, Seacunny, Deck Rating, Engine Driver, Greaser and Cook in the Port Management Board, Andaman and Nicobar Administration, namely:—

1. SHORT TITLE AND COMMENCEMENT :

- (i) These Rules may be called the Andaman and Nicobar Administration, (Master 2nd Class, Serang, Seacunny, Deck Rating, Engine Driver, Greaser and Cook) Recruitment Rules, 2015.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY :

The number of post, their classification and Scale of Pay attached thereto shall be as specified in Paras 2 to 4 of the Schedule-I to VII annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATIONS :

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Paras 5 to 14 of the said Schedule.

4. DISQUALIFICATION :

No person —

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied, that such marriage is permissible under the personal law applicable to such persons and other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWERS TO RELAX :

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. SAVING :

Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

By order and in the name of the Lieutenant Governor,

Sd/-
(Nasib Khan)
Deputy Secretary (Shipping)

SCHEDULE-I

1	Name of post	Master 2nd Class
2	No. of post	01 (One)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs. 2400
5	Whether selection post or non-selection post ?	Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : No EQ : To the extent indicated under Para 11.
9	Period of probation, if any	Not applicable
10	Method of recruitment, whether by direct or by promotion or by deputation/transfer and percentage of the posts to be filled by various methods	By promotion failing which by deputation

11	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/transfer to be made	<p>Promotion : From amongst the Serang in the Pay Band of PB-1 Rs. 5200-20200 plus Grade Pay Rs. 2400 with two years regular service in the grade and possessing Certificate of Competency in Master 2nd Class under Inland Vessels Act, 1917 (1 of 1917) with STWC 95 endorsement.</p> <p>Deputation : (a) (i) From amongst persons holding analogous post on regular basis under A&N Administration or Central Government Departments located in A&N Islands; or (ii) With five years' service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 2000 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; or (iii) With 8 years' service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1900 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; or (iv) With 11 years' service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1800 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; and (b) Possessing Certificate of Competency in Master 2nd Class under Inland Vessels Act, 1917 (1 of 1917) with STWC 95 endorsement.</p>
12	If a DPC exists, what is its composition ?	<p>Group 'C' DPC for Promotion consisting of :</p> <p>1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member</p>
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-I
DUTIES AND RESPONSIBILITIES OF MASTER 2ND CLASS

1. To assist the Master in all his work.
2. To maintain liaison between the Master and other staff on board.
3. Will be responsible for the safety of the vessel.
4. Responsible for accounting and proper utilization of store and other items received onboard.
5. To ensure that Log Books and all other records are carefully maintained and correct entry to be made under the supervision of the Master of the vessel.
6. To be present on bridge during entry/ leaving the harbour approaching/ passing through restricted water and during the absence of the Master in bridge.
7. To make inspection of crew Accommodation, Gally etc. daily and do the needful.
8. Responsible for forward/AFT Station duty during Mooring/ Unmooring/ Anchorage etc.
9. Responsible for routine maintenance of deck, fittings, boat devit, booms and other deck fittings. correct application of primer and paints on board.
10. Responsible for proper maintenance of all LSA/FFA.
11. Should be present and supervise safe fuel bunkering, fresh water filling etc.
12. Ensure the safe custody of store and other items and proper utilization of the same.
13. Any other duty assigned by his superiors from time to time.

SCHEDULE-II

1	Name of post	Serang
2	No. of post	04 (Four)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs. 2400
5	Whether selection post or non-selection post ?	Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : No EQ : To the extent indicated under Para 11.
9	Period of probation, if any	Not applicable
10	Method of recruitment, whether by direct or by promotion or by deputation/ transfer and percentage of the posts to be filled by various methods	100% promotion failing which by deputation
11	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/transfer to be made	<p><u>Promotion :</u></p> <p>From amongst the Seacunny in the Pay Band of PB-1 Rs. 5200-20200 plus Grade Pay Rs. 1800 with eleven years regular service in the grade and possessing Certificate of Competency of Serang under the IV Act, 1917 (No. 1 of 1917) with STWC 95 endorsement and passing of trade test.</p> <p><u>Deputation :</u></p> <p>(a) (i) From amongst persons holding analogous post on regular basis under A&N Administration or Central Government Departments located in A&N Islands; or</p> <p>(ii) With five years' service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 2000 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; or</p> <p>(iii) With 8 years service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1900 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; or</p> <p>(iv) With 11 years' service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1800 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; and</p> <p>(b) Possessing Certificate of Competency (CoC) of Serang under IV Act, 1917 (No.1 of 1917) with STWC 95 endorsement and passing of trade test.</p>

12	If a DPC exists, what is its composition ?	Group 'C' DPC for considering cases of promotion consisting of : 1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-II
DUTIES AND RESPONSIBILITIES OF SERANG

1. Responsible for Safe Navigation of the vessel from one place to another.
2. To arrange Survey of the Vessel in time.
3. Responsible for the safety of the Vessel and Crews.
4. To account for store and other maintenance materials drawn from store from time to time.
5. To ensure Regular/ Periodical maintenance of the Hull and other fitting of vessel.
6. To be responsible and discharge duties and power vested under IV Act.
7. Any other duties as may be assigned by the superior from time to time.

SCHEDULE-III

1	Name of post	Seacunny
2	No. of post	08 (Eight)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs.1800
5	Whether selection post or non-selection post ?	Selection
6	Age limit for direct recruits	18-33 years for male (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications.
7	Educational and other qualifications required for direct recruits	Essential: i. Must have passed Secondary School Examination (10 th Std.) from a recognized Board/ Institute. ii. Should possess Certificate of STWC 95 with allied Course iii. Should qualify in trade and swimming test.

8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : No EQ : To the extent indicate under Para 11.
9	Period of probation, if any	Two years for direct recruits
10	Method of recruitment, whether by direct or by promotion or by deputation/ transfer and percentage of the posts to be filled by various methods	By promotion failing which by direct recruitment
11	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/deputation/ transfer to be made	From amongst the Deck Rating in the Pay Scale PB-1 Rs. 5200-20200 plus Grade pay Rs. 1800 possessing certificate of STWC 95 and allied course.
12	If a DPC exists, what is its composition ?	Group 'C' DPC for considering cases of promotion/ confirmation consisting of : 1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-III
DUTIES AND RESPONSIBILITIES OF SEACUNNY

1. To steer the vessel as ordered by Master of the vessel.
2. Maintenance of Navigation/ LSA equipment under the supervision of Serang/ Master of the vessel.
3. Responsible to the Master for maintenance of discipline and decorum in the Crew Mess.
4. Any other duties as may be assigned by the superior from time to time.

SCHEDULE-IV

1	Name of post	Deck Rating
2	No. of post	14 (Fourteen)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs. 1800
5	Whether selection post or non-selection post ?	Not applicable

6	Age limit for direct recruits	18-33 years for male (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications.
7	Educational and other qualifications required for direct recruits	Essential : i. Must have passed Secondary School Examination (10 th Std.) from a recognized Board/ Institute. ii. Should qualify in trade and swimming test Desirable : STWC 95 Course Certificate.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
9	Period of probation, if any	Two years
10	Method of recruitment, whether by direct or by promotion or by deputation/ transfer and percentage of the posts to be filled by various methods	By direct recruitment
11	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/deputation/ transfer to be made	Not applicable
12	If a DPC exists, what is its composition ?	Group 'C' DPC (for considering cases of confirmation) consisting of : 1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-IV
DUTIES AND RESPONSIBILITIES OF DECK RATING

1. To carryout maintenance of vessel under the supervision of Seacunny / Serang / Master of the vessel.
2. To paint, Chip, Deck and Rooms.
3. To perform logout duties at sea.
4. To be at station while berthing / un-berthing of vessel and while being towed.
5. To keep living accommodation and kitchen area neat and clean.
6. To maintain ropes, wire how sore and other stores.
7. Any other duties as may be assigned by the superior from time to time.

SCHEDULE-V

1	Name of post	Engine Driver
2	No. of post	05 (Five)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs. 2400
5	Whether selection post or non-selection post ?	Selection
6	Age limit for direct recruits	Not applicable
7	Educational and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Age : No EQ : To the extent indicated under Para 11.
9	Period of probation, if any	Not applicable
10	Method of recruitment, whether by direct or by promotion or by deputation/transfer and percentage of the posts to be filled by various methods	100% by promotion failing which by deputation
11	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	<p><u>Promotion :</u></p> <p>From amongst the Greaser in the Pay Band of PB-1 Rs. 5200-20200 plus Grade Pay Rs. 1800 with eleven years regular service in the grade and possessing 2nd Class Engine Driver Certificate under the Inland Vessel Act, 1917 and passing of trade test.</p> <p><u>Deputation :</u></p> <p>(a) (i) From amongst persons holding analogous post on regular basis under A&N Administration or Central Government Departments located in A&N Islands; or</p> <p>(ii) With five years service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 2000 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; or</p> <p>(iii) With 8 years service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1900 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; or</p> <p>(iv) With 11 years service in the grade rendered after appointment thereto on regular basis in the Pay Band of PB-1 Rs. 5200-20200 with Grade Pay of Rs. 1800 or equivalent under A&N Administration or Central Government Departments located in A&N Islands; and</p> <p>(b) possessing 2nd Class Engine Driver Certificate under the Inland Vessel Act, 1917 and passing of trade test.</p>

12	If a DPC exists, what is its composition ?	Group 'C' DPC for considering cases of promotion, consisting of : 1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-V
DUTIES AND RESPONSIBILITIES OF ENGINE DRIVER

1. Carrying out Chief Engine Driver's order and assisting him.
2. Allotting Engine Room department job.
3. Routine maintenance of Main Engine and Auxiliary Engine.
4. Carrying out repairs as planned by Chief Engine Driver.
5. Collection and disposal of Engine Room garbage as planned.
6. Daily writing of Engine Room Log Book.
7. Running maintenance of all Engine Room machineries.
8. Routine and repair work on deck machineries, gally machineries and accommodation machinery.
9. Engine Room house keeping.
10. Engine Room store and spares receiving/ stores and records.
11. Assisting Chief Engine Driver in receiving bunker.
12. Daily filling lube oil and figure.
13. Assist Chief Engine Driver to plan for APS and other survey.
14. Any other duties as may be assigned by the superior from time to time.

SCHEDULE-VI

1	Name of post	Greaser
2	No. of post	08 (Eight)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs. 1800
5	Whether selection post or non-selection post ?	Not applicable
6	Age limit for direct recruits	18-33 years for male (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications.

7	Educational and other qualifications required for direct recruits	Essential : i. Must have passed Secondary School Examination (10 th Std.) from a recognized Board/ Institute. ii. Should qualify in trade and swimming test Desirable : STWC 95 Course Certificate.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	No
9	Period of probation, if any	Two years
10	Method of recruitment, whether by direct or by promotion or by deputation/ transfer and percentage of the posts to be filled by various methods	By direct recruitment
11	In case of recruitment by promotion/ deputation/transfer, grades from which promotion/deputation/transfer to be made	Not applicable
12	If a DPC exists, what is its composition ?	Group 'C' DPC (for considering cases of confirmation), consisting of : 1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-VI
DUTIES AND RESPONSIBILITIES OF GREASER

1. To perform work assigned by Chief Engineer/ Chief Engine Driver/ Engine Driver of the vessel.
2. To carryout the scheduled maintenance of all machinery appliance, under the supervision of Chief Engine Driver/ Engine Driver of the vessel.
3. To refill / replenish fire fighting extinguishers, fire buckets, fire hose and their maintenance under the supervision and guidance of Chief Engine Driver/ Engine Driver of the vessel.
4. To arrange bunkering, fresh water and other lubricant for the vessel under the supervision and guidance of Chief Engine Driver/ Engine Driver
5. To maintain and clean the living spaces of Greasers.
6. To attend all the machinery while on watch and bring any abnormal sound or defect to the notice of Chief Engine Driver/ Engine Driver immediately.
7. To carryout and check the machinery under the guidance of Chief Engine Driver/ Engine Driver before starting any machinery.
8. To bring any defect to the notice of Chief Engine Driver/ Engine Driver while taking from engine room watch.
9. Staff engaged on watch duty (day / night) to ensure that his reliever is reported on board and should handover the charge to him before leaving.
10. The perform work assigned by Chief Engine Driver/ Engine Driver of the vessel.
11. To carryout the scheduled maintenance of all machinery and appliance under the supervision of Chief Engine Driver/ Engine Driver of the vessel.
12. To refill/ replenish fire fighting extinguishers, fire buckets, fire hoses and their maintenance under the supervision and guidenace of Chief Engine Driver/ Engine Driver of the vessel.
13. Any other duties as may be assigned by the superiors from time to time.

SCHEDULE-VII

1	Name of post	Cook
2	No. of post	03 (Three)* 2015 *Subject to variation dependent on the workload
3	Classification	General Central Services Group 'C' (Non-Gazatted) (Non-Ministerial)
4	Pay Band/Grade Pay/Pay Scale	PB-1 Rs. 5200-20200 with Grade Pay Rs. 1800
5	Whether selection post or non-selection post ?	Not applicable
6	Age limit for direct recruits	18-33 years for male (Relaxable for Government Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications.
7	Educational and other qualifications required for direct recruits	Essential : i. Must have passed Secondary School Certificate Examination (10 th Std.) from a recognized Board/Institute. ii. Should be able to cook varieties of Indian Food. iii. Should qualify in proficiency and swimming test. Desirable : i. Two years experience in cooking different varieties of food in a reputed Hotel/ Restaurant. ii. STWC 95 course certificate.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not applicable
9	Period of probation, if any	Two years
10	Method of recruitment, whether by direct or by promotion or by deputation/transfer and percentage of the posts to be filled by various methods	By direct recruitment
11	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made	Not applicable
12	If a DPC exists, what is its composition ?	Group 'C' DPC (for considering cases of confirmation), consisting of : 1. Chief Port Administrator, PMB - Chairman 2. Harbour Master, PMB - Member 3. Deputy Director (SS) - Member
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Duties & Responsibilities	Annexed

ANNEXURE TO SCHEDULE-VII
DUTIES AND RESPONSIBILITIES OF COOK

1. Responsible for collection and proper keeping of all ration articles.
2. Responsible for proper cooking of all food items in time.
3. Responsible for proper serving of meals to all Officers and Crew.
4. To assist in all the maintenance work of the vessel.
5. To follow all the orders of Masters/ Engineers of the vessel.
6. To assist in Mooring/ Unmooring of the vessel as the when required.
7. Any other duties as may be assigned by the superiors from time to time.

—